

**SANTA BARBARA CITY COLLEGE  
COLLEGE PLANNING COUNCIL**

May 1, 2007

3:00 p.m. – 4:30 p.m.

A218C

**MINUTES**

PRESENT: J. Friedlander, P. Bishop, P. Buckelew, S. Ehrlich, J. Sullivan, B. Partee, I. Alarcon, S. Broderick, T. Garey, K. Molloy, G. Thielst, L. Auchincloss, M. Guillen, C. Ramirez,

ABSENT: E. Borlaug, D. Cooper,

GUEST: Jessica Schley for Eric Borlaug

**1.0 Call to Order**

Chairperson Jack Friedlander called the meeting to order.

**2.0 Announcements**

2.1 Jack Friedlander announced that the College's baseball team won the Western State Conference championship.

2.2 Dr. Friedlander was informed by Karen Sophiea that the College was awarded first place for our marketing materials at the statewide marketing conference.

2.3 Tom Garey said the SBCC Theatre Group production of *Seascape* is sold out for the rest of the performances.

**3.0 Information Items**

3.1 Update on faculty hiring

Jack Friedlander said we are near conclusion on the faculty hiring process. The two Deans positions have closed and the interviews will take place on May 21<sup>st</sup>.

3.2 Status of the Chancellor's Office proposed method for allocating and using Basic Skills funding for 2007-08.

Dr. Friedlander said the Chancellor's Office is negotiating with the Department of Finance and the Governor's staff on the reallocation of the \$31.1m for Basic Skills funding. The Chancellor's Office wants to distribute the funds to colleges based on FTES in Basic Skills and ESL classes that are non-degree applicable. Each college would get a minimum of \$100,000 based on that allocation formula. He said that the colleges would be required to develop a very comprehensive Basic Skills plan on the

overall student success initiatives to be developed in the fall. The proposals won't be reviewed until December or January and the funding won't be available until spring of next year. The money will come into the District as restricted categorical funding as opposed to base funding.

### 3.3 Update on COLA for 2007-08 and estimated system enrollment for this year

Joe Sullivan reported that the Legislative Analyst's Office reported that the COLA factor for community colleges for 2007-08 has locked in at 4.53 percent which is higher than the currently budgeted 4.04 percent rate.

### 3.4 Projected 2006-07 year-end results

Vice President Joe Sullivan discussed the projected year-end budget results for 2006-07 and the implications for the college. He distributed a spreadsheet which provided detail for his discussion.

## 4.0 Action Items

### 4.1 Revised Foundation Fundraising Priorities

Pablo Buckelew and Jack Friedlander discussed the items in their respective areas.

**M/S/C [Ehrlich/Sullivan] to approve the Foundation Fundraising Priorities and to reorder the items on the list to correctly reflect credit or non-credit.**

### 4.2 Unfunded deferred major maintenance projects

Liz Auchincloss questioned whether we are locked into the major maintenance projects by this vote or if there is a process by which emergency items are funded. Joe Sullivan responded that there are funds for just this purpose and as health and safety items present themselves, they are addressed. He said if there was a radial change in priorities, it would come back to the Council for consultation. Jack Friedlander pointed out to Mr. Sullivan that the priority "1" item, "IDC carpeting and vinyl flooring", painting should be included in that item.

**M/S/C [Molloy/Ehrlich] to approve the funding of the Health and Safety Projects and the Priority "1" items from the District's list of Unfunded District Projects.**

### 4.3 Placement of the four new critical needs resource requests in the ranking of last year's unfunded resource requests

The College Planning Council made the following recommendations:

Items removed from the unfunded resource request list:

- Identify Management – included in the DTC/ITC initiatives

- DTC Wireless Access – included in the DTC/ITC initiatives
- CE Outreach Coordinator – funded by Matriculation augmentation
- CE Transition Coordinator – funded by Matriculation augmentation

Jack Friedlander said in regard to the two Dual Enrollment positions listed in the resource requests for 2006-07 the intent is to move the Dual Enrollment Program Specialist off of external funds to District dollars. He said the Vocational Technology Education Act (VTEA) includes Tech Prep through which the Dual Enrollment Program Specialist position is being funded. Dr. Friedlander said the new regulations being discussed in Washington are giving states control as to whether they keep Tech Prep and VTEA funds separate or to merge them. He said that the VTEA funds are in place for the coming year and we can keep this item as a lower priority but *not* take it off the list because Congress could change the rules on how these funds are to be used.

Dr. Friedlander reminded the Council that the Dual Enrollment Coordinator position was advanced funds from his budget as this position is critical to the college's meeting the enrollment cap for this year as well as maintaining the good relations we have with the local high schools. He reiterated that the Athletic Trainer position would be converting two part-time positions to a full-time position. He had previously told the Council that he did not want year-two of the Partnership for Student Success (PSS) to compete with other items as it was anticipated that there would be Basic Skills funding from the state to pay for the year-two needs. Dr. Friedlander said he has subsequently learned that if those funds become available they will be targeted for students needing remediation and/or ESL instruction. The MESA program which is an integral part of the PSS would not qualify for that funding. He said it is highly anticipated that SBCC will be a state funded site for the MESA Program. These funds are ongoing and range from \$85k to \$118k a year and the funding is ongoing as long as the college meets the criteria for remaining a MESA program provider. However, the college is required to pay from its funds the full salary and benefits for its MESA program Coordinator. Dr. Friedlander asked to include this request to fund the District's match to pay for the MESA program Coordinator's salary and benefits under the priority to support Year Two PSS initiatives.

Dr. Friedlander said it is President Romo's and EC's preference to consider putting the new request for the Custodian and the MESA Coordinator position in the list of ranked items from last year. The rationale for doing so is the serious cutbacks we have had in custodians and the high priority we agreed to assign to resource requests that are required to maintain the college's infrastructure and to implement year-two funding of PSS.

**M/S/C [Molly/Alarcon] to approve adding the four critical resource requests to the bottom of the list of 2006-07 ranking of resource proposals in the following order [*and then engage in a discussion as to any ranking of them, by motion, to a higher position*]:**

MESA Coordinator [*This position will be funded in 2007-08 from funds raised by the Foundation for the MESA program funds and the dollars allocated for this position will*]

*be used for other one-time purpose[s] in 2007-08 and funded from District funds in 2008-09.]*

Custodian  
Athletic Trainer  
Groundskeeper

**Vote:**

Yes: 9

No: 5

Abstain: 2

**M/S/C [Garey/Guillen] to move the Custodian position and Athletic Trainer position to be prioritized immediately [on the resource re-ranking list] above “Staffing for Parking” and below “DTC/ITC Initiatives”.**

Joe Sullivan spoke against the motion as he would like to see each position addressed individually on its own merits.

**M/C [Garey/Molloy] to amended his motion to have the Athletic Trainer position to be prioritized immediately [on the resource re-ranking list] above “Staffing for Parking” and below “DTC/ITC Initiatives”.**

Liz Auchincloss stressed the health and safety issue in not funding the Athletic Trainer position as the need has reached a critical level.

**Liz Auchincloss moved to amend the motion to move the Athletic Trainer position “above” the DTC/ITC Initiatives. Tom Garey agreed to the amendment.**

Kathy Molloy did not accept the amendment to the motion because she did not agree about the initiatives.

**Vote:**

Yes: 12

No: 2

Abstain: 2

**The original motion as amended was voted unanimous [1 abstention] to put the Athletic Trainer position above the DTC/ITC Initiatives.**

**M/S/C [Ehrlich/Buckelew] to put the Custodian position at the top of the list of the 2006-07 unfunded resource rankings.**

**Vote:**

Yes: 14

No: 1

Abstain: 1

**Groundskeeper position:** Joe Sullivan said he would be happy to have the Groundskeeper position remain at the bottom of the unfunded resource ranking as it was placed in the first motion [*below Dual Enrollment positions*].

**MESA Coordinator – District Match:** Remains 2<sup>nd</sup> from the bottom [*above Groundskeeper*] of the resource ranking list [from first motion]. Funds are available for 2007-08 but ongoing this position would need to be funded.

Joe Sullivan and most of the Council agreed that the items that are not funded in 2007-08 from this list should be put at the top of the list next year and ahead of any new resource request.

Kathy Molloy asked if she could make a motion that the MESA Coordinator position be at the top of the list next year of whatever is not funded this year.

Joe Sullivan responded that if there are any unfunded items on the list as we discuss funding items for 2008-09, they can be moved to the top of the list at that point. Vice President Sullivan asked if the Council agrees that requests that are not funded are automatically at the top. If MESA should be funded this year, the funding will be deferred until 2008-09 and those funds used for other one-time uses for 2007-08. Joe Sullivan said that as we look at the budget, we should be able to get most items the list. The Board of Trustees will make the final approval of how many of the unfunded requests will be funded. The funding will be there if they approve it.

Pablo Buckelew said that President Romo is concerned that infrastructure issues have been postponed and he has made that argument with the Board and certainly during negotiations. He concurred with Joe Sullivan that the Board has to look seriously at addressing this issues.

Sue Ehrlich added a variation to Joe Sullivan's statement. She said that next year there hopefully will be none or very few items left on the list. At that point, she assumes that we are going to received opportunities to add items to the list and would suggest that any items that are not funded this year that get carried over get re-ranked with whatever else comes forward. Vice President Ehrlich said that we can lock in ranking too far in advance because we can not anticipate what may come forward as critical next year.

Jack Friedlander commented that for the MESA position, the District *has* to have a match. He said that although it is up to the Council, he would like some degree of assurance that it will be given high priority as opposed to being re-considered with any new resource requests.

**M/S/C [Garey/Molloy] to accept the list as agreed to in the motions herein with the caveat to the MESA Program that the funding was deferred because there is existing funding for 2007-08 and the sense of the Council is that it be given first priority for 2008-09.**

Ben Partee expressed concern about the efforts put into the ranking of the positions for 2007-08 and that MESA did not go through the rigor to be put on this list. Further, the Council is

putting it on the top of a list. Jack Friedlander said the Board has stated from the start that Partnership for Student Success is the college's number one priority. And that the MESA Program is part of the year-two Partnership for Student Success initiative. Items for PSS year two implementation were included in the criteria specified in the call for critical resource requests.

Tom Garey said the language in the motion isn't binding but rather to have the language so we would remember next year the sense of what the Council's judgment was. Secondly, he would argue that there has been considerable rigor given to the MESA proposal in the Partnership for Student Success decision-making process.

Pablo Buckelew called for the question.

**Vote:**

Yes: 14

No: 1

Abstain: 1

Sue Ehrlich added in regard to the Student Success initiatives that some of them will have track records going into the next round and she believes that rather than dealing with them as a block again, we should be looking at the success records initiative by initiative to give us a better sense of how we want to reshape or reorder. Jack Friedlander responded that at the end of this academic year we will have to present to the Board how effective has PSS year-one has been. We now have strict demands from the Chancellor's Office on documenting the college's success in increasing the percentage of students that meet the criteria established for each of the state's accountability measures pertaining to Basic Skills instruction. We are just one year ahead of everybody in terms of what we are doing. The PSS initiatives will be the most measured set of activities we have ever done.

4.4 President's & EC's recommendations on proposed General Fund allocation for major maintenance and capital projects

Joe Sullivan said this list, as discussed in EC, for one-time funds to come out of ending balances for the next fiscal year.

**M/S/C [Ehrlich/Bishop] with one no and one abstention to approve the proposed General Fund allocation for major maintenance and capital projects 2006/07 and 2007/08.**

**5.0 Other Items**

5.1 The next CPC meeting will be May 15<sup>th</sup>.

**6.0 Adjournment**

Upon motion by Liz Auchincloss, the meeting was adjourned.